



Alexander Hosea Primary School Parent Council Meeting

Date: 24th September 2024

Class	Teacher	Parent representative
R – Topaz	Mrs Newcombe	Mrs Day (Esme)
Y1 - Ruby	Mrs Grainger	Ms Spreadbury (Alfred)
Y2 – Jet	Mrs Dimery and Mrs Cleverley	Mrs Heffernan (Louis)
Y3 – Crystal	Miss Hurford/	Ms Thomas (Raph)
Y4 – Diamond	Miss Edgar	Mrs Goodwin (Neeva)
Y5 - Opal	Mrs Hillier and Miss Clark	Mrs Ganesh (Lily)
Y5 - Pearl	Miss Williams	Mrs Smith (Remy)
Y6 - Amethyst	Mrs Brooks	Mrs Smith (Remy)
School Representative	Mrs Williams	

Be kind	We are friendly, thoughtful and kind to others.
Be respectful	We treat others as we wish to be treated ourselves and have good manners.
Be responsible	We make good choices to make our world a better place.
Be curious	We have ‘the want’ to learn; we are eager to explore, discover and problem solve.
Be unique	We celebrate what makes us different and special.
Be resilient	We know that the ‘power of yet’ helps us to keep going and bounce back and achieve our goals.
Be a team player	We know that together everyone achieves more.

Agenda

	Notes (PC = Parent Council rep)	Actions
Attendees	Present: Mrs Williams, Mrs Goodwin, Mrs Smith, Mrs Ganesh and Mrs Heffernan Apologies: Ms Spreadbury	
Updates from last meeting:	<p>Catering</p> <ul style="list-style-type: none"> - Menu pictures. Parents said that they liked the photos on the newsletter and would like these to be added from time to time. - Bring parent to lunch. Planned with the catering team that 3 year groups will be invited in per year (Y2, Y3 and Y6). Autumn Y3, spring Y2 and summer Y6. <p>Maths and English information</p> <ul style="list-style-type: none"> - P/C request for maths workshops to show the calculations and expectations for each year group, so that parents can better support at home. Calculation policy link added to newsletter 20th September. Maths leader to look at running parent workshops in spring 2025. - Request for information about what happens when children come off the phonics scheme (usually in Y2) and how this progresses to free readers. How children are supported to choose an appropriate when they are a free 	<p>Catering pictures be added to newsletter from time to time – Mrs Price (School Business Manager)</p> <p>Dates for parent lunches to be confirmed with catering team</p>

	<p>reader (usually in Y3/4). English leader to provide information for parents about this.</p>	<p>and added to school diary and parents informed – Admin team</p> <p>Arrangements for Maths information/ workshops for parents – Miss Edgar (Maths Leader)</p> <p>Information for parents about transition from phonics reading books – Miss Clark (English Leader)</p>
Meeting	<p>Terms of Reference Reviewed Terms of Reference – Parent Council agreed that no changes are needed for this year. Attached at the end of these minutes.</p> <p>Feedback received from Ruby, Diamond, Opal, Y6 and Jet</p> <p>Thank you for all of the enrichment opportunities for the children. There is a great range of clubs on offer, trips and guests into school. Children are loving the new taekwon do.</p> <p>Newsletter with key dates coming up in the newsletter really helpful.</p> <p>Diary dates Request that parents have as much notice as possible for Christmas events and end of project class learning share etc, so that they can plan their diaries accordingly.</p> <ul style="list-style-type: none"> - Diary dates are updated by the admin team on a weekly basis. These dates are on the school calendar on the website https://www.alexanderhoseprimary.co.uk/calendar/?calid=1&pid=3&viewid=1 - Friends of AHS Christmas Fair – date tbc. - The Coffee and Carols event is always on the last day of Christmas term (straight after drop off in the hall), so 20th December this year. <p>Is it possible to schedule the ‘back up sports day’ to be a couple of weeks after the provisional day, so that parents have a chance to reschedule their work commitments if necessary?</p> <ul style="list-style-type: none"> - Sports day booked in calendar for Weds 21st May, with Weds 18th June as back up. 	<p>Admin team to add to website</p> <p>Diary dates for events (eg Meet the Teacher, Christmas events and end of project outcomes etc) to be shared with parents as early as possible and add to school calendar - All teachers. Admin team to add to website calendar</p>

	<p>Meet the Teacher</p> <ul style="list-style-type: none"> Request for dates to be shared at end Term 6 to help parents to get time off work. Parents are generally keen to attend and find them helpful. Please can all teachers email the powerpoint to all parents to help those who cannot attend. <p>Uniform</p> <p>The new PE hoodies only go up to a size 9-10. Are there plans to extend the sizing available?</p> <p>This has now been resolved and larger sizes are now available for purchase.</p> <p>Curriculum</p> <ul style="list-style-type: none"> Parents asked if any form of first aid gets taught in the curriculum. This comes through Jigsaw and Y6 Lifeskills. Parents suggested that it may be good for the children across the school to have a basic introduction to first aid and life skills (eg how to call 999). Maybe have a visit from a nurse, fire fighter. Parents ask whether the children will have information about road safety. Mrs Williams confirmed that we have been in contact with the South Glos Road Safety team and they have sent information for teachers to use in assembly this term. Parent asked where they might find the school curriculum. Mrs Williams showed the parents where this is on the website – School Information – Curriculum. Online Safety information session for parents 19th September. Very few parents attended compared to last year. This was advertised in several newsletters and comms in Term July and September. Do Parent Council want this offer to continue? How can we reach more families? Parents asked whether this could be done on a Teams link to reach more parents. <p>Defibrillator</p> <p>Do the children know what defibrillators are and where they are in the village? Information about defibrillators can be provided on newsletter, for parents to share with children. KS2 children can receive information about this from school too.</p>	<p>In summer, teachers to inform admin team about Meet the Teacher dates for Sept, so that these can be communicated in Term 6.</p> <p>Mrs Williams to ask Windmill and Mrs Grainger to look into options for lifeskills opportunities</p> <p>Mrs Williams to provide curriculum link on school newsletter.</p> <p>For next year's parents' session about online safety, Mrs Williams to ask whether a Teams link may be possible.</p> <p>Mrs Williams to add the locations of village defibrillators to newsletter</p> <p>Ks2 children to have</p>
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	<p>Link to Friends of AHS</p> <p>Parent said that Friends of AHS asked whether the Parent Council reps would be interested in being the point of contact for classes for Friends too. Parent Council reps are happy to do this.</p>	<p>information about what defibrillators are and where they are in the village.</p>
<p>Anything to carry forward to next meeting or take to Student Council?</p>	<ol style="list-style-type: none"> 1. Maths and English information for parents. 2. Lifeskills sessions for children 	
<p>Discussion points for future meetings</p>	<p>What would parents like to discuss in future meetings?</p> <ul style="list-style-type: none"> • Parent Council Reps to gather ideas a week before the next meeting and let Mrs Williams know. 	<p>Parent Council reps to consult with other parents and send notes/questions to Mrs Williams a week before each meeting</p>

Dates of next meetings (all 2:30pm start):

Term 1 24th September 24 (next meetings for the year to be arranged at the previous meeting)

Term 2 19th November 24

Term 3

Term 4

Term 5 No meeting

Term 6



**PARENT COUNCIL – TERMS OF REFERENCE
Alexander Hosea Primary School 2024-25**

Review Date: 1st October 2024

(Although this forum is referred to as the 'Parent' Council, it includes anyone having caring responsibility for a pupil at Alexander Hosea Primary School)

Rationale

It is agreed that parental engagement and home / school partnerships are a positive aspect of effective schools. A Parent Council has a function to perform in supporting this.

Aims

- To provide a relatively informal forum for parents to express their views about the running of the school.
- To engage parents who may not have the confidence or a desire to be a parent governor.
- To consult parents on specific issues (e.g. school meals).
- To be involved in school decisions on issues related to the general day to day organisation of the school, such as uniform and discipline, as opposed to strategic school development, which is the responsibility of the Governors.
- To enhance communication by providing a two-way link between parents and the school.
- To celebrate the successes of the school.
- To discuss issues raised by the parent community.

Guidelines

- Ideally, the Parent Council will comprise at least one parent per class / year group.
- The Parent Council will meet informally on a regular basis (4-5 times a year).
- The Parent Council will have the opportunity to meet with the Pupil Council as and when appropriate.
- The meetings will be chaired by the Headteacher.
- Minutes will be taken at the meeting and will be posted on the school website.
- Parent Council Representatives feedback to parents in the class they are representing.

Conclusion

These terms of reference will be reviewed regularly at the first meeting of the academic year.